Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**AGGARWAL COLLEGE BALLABGARH**
Name of the head of the Institution	**KRISHAN KANT**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0129-2308349**
Mobile no.	**9871075456**
Registered Email	**aggpgcollege@gmail.com**
Alternate Email	**kkant67@gmail.com**
Address	**Near Milk Plant, Sector-2, Faridabad**
City/Town	**Faridabad**
State/UT	**Haryana**
Pincode	**121004**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Manoj Shukla**
Phone no/Alternate Phone no.	**01292308348**
Mobile no.	**9871075456**
Registered Email	**drmanojshukla1963@gmail.com**
Alternate Email	**aggpgcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://aggarwalcollege.ac.in/AQAR/AQAR18-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.aggarwalcollege.ac.in/images/2019photos/academiccalendar2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.50**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**A**	**3.40**	**2014**	**21-Feb-2014**	**20-Feb-2019**
3	**A++**	**3.57**	**2019**	**01-May-2019**	**30-Apr-2024**

6. Date of Establishment of IQAC	**10-Apr-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Participation in NIRF	01-Oct-2019 60	13
Participation in All India Survey Higher Education	14-Dec-2019 61	21
Annual Quality Assurance Report to NAAC	01-Jul-2020 50	23
Inculcating Research Culture among Post Graduate Students	07-Mar-2020 365	70
To make Online Teaching and Learning accessible, participative & effective	07-Mar-2020 365	2864
Inter-departmental Competitions for widening the learning base	11-Jan-2020 365	630
To promote Secularism, Camaraderie and Unity among students through activities	11-Jan-2020 365	500
Regular FDPs and particularly one FDP on Character Building and Personality Development	18-Oct-2019 365	134
Extension of ICT facilities in teaching and learning	18-Oct-2019 365	134
Strengthen Academia Industries Linkages	07-Jul-2019 365	25
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Aggarwal College Ballabgarh	RUSA	RUSA	2019 365	10000000
Aggarwal College Ballabgarh	PARAMARSH	UGC	2019 365	1500000
Dr. Krishan Kant, Principal	Major Project	BRNS	2019 1095	1004564
Dr. Poonam Anand	Major Project	BRNS	2019 730	819475
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Students getting more exposure to Challenges and Opportunities in Job Market

Teaching and learning is inclusive, participative and effective

Spirit of serving Society among students

Innovative pedagogy in Teaching and Learning due to Digitalization

Research Environment in the Institution

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Online Teaching and Learning	All faculty using digital platform to suppliment offline teaching
Institution Industry Linkage	Increasing guest lectures, industrial visits and project work
Digital Skills among Faculty	All Faculty members are fully equipped and using digital tools in teaching and learning
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
IQAC	10-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	02-Dec-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	In the digital era, it is so necessary for any institution to retrieve, store and use the data in concerning the activities and stakeholders. This will make the mechanism transparent, fast and useful. The college has Management Information System (MIS) in student admission and progression, fee collection, faculty data regarding appointments and career growth. The institution has been making consistent efforts to leverage the potential of Information Technology in reengineering the various process related to both administrative and academic field. The administrative office has put in use various IT resources in students' admission, attendance, internal assessment, etc. The college has a student portal in its website which student can access through his/ her login and password to know his/ her attendance record, fee record and all other notices issued by the college or individual department. Students can also send their grievances through this portal and give their grievances automatically transferred to the concerned department for its redressal. The administrative office gets connected to all the faculty members through faculty portal. There has been a paradigm shift in technologies and teaching aids (Blackboard to Green/White board to Wi Fi enabled smart interactive board, Print material

to electronic (Ebooks and other resources) material, the college has updated its IT infrastructure to cater to the needs of the students ensuring effective and outcome based teaching learning. The college has been making consistent efforts to improve upon IT infrastructure and facilities as per the requirements. All the smartboards have been connected with Internet via LAN/ WiFi so that faculty while teaching can access Internet for deeper and wider knowledge. The whole campus is on WiFi. The lease line is of 60 mbps. Biometric attendance machines are also connected with WiFi. All the computer labs have been upgraded with latest hardware and software along with printing, photocopy and scanning facilities. Latest B/W and Coloured printers and heavy duty photocopy machines are available for speedy printing of the documents maintaining quality. Digital display boards and central announcement systems are installed in the campus. Libraries are online, and the central Library is fully automated with RFID enabled support available 24x7 on Internet and have strong Learning Management System (LMS). The college library has a separate enclosure for students to work on computers for accessing eresources. The Administrative offices have been provided improved hardware and software supports so that the connectivity is seamless. At present all the labs have been installed with Ncomputing In the beginning the labs had no servers and were functioning on standalone/ peer to peer networks. Gradually, the servers have been installed in labs to support Ncomputing Every effort is being made to digitize the administrative processes in a bid to make it paperless facility. The college office installed a customized software SAM for digitalization of students database. At present the college upgraded this to the College Web Portal to which all students and faculty members can access.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

To make teaching and learning process inclusive, interesting and participative, we have been consistently introducing and practicing such processes for effective curriculum delivery. This not only develops trust among our students but also make them confident, creative and capable. The courses' contents are structured and college does not have any autonomy to make changes. But still, to make the courses effective and interesting and further to add value so that our students understand the outcome and gain from undergoing the course, each department has various adopted processes in teaching and learning. In the languages the students are involved through debates, discussions, one act play, videos on the course contents and also invite expert talks on course content. In the humanities, the students are involved in micro surveys in the local areas and also the discussion on current events and their relevance in the day to day life. In the science and computer faculty no topic is left without relating and its use in everyday life. An innovative step taken this year is that in the science classes teaching is also done in local language as most of the classrooms are having smart boards with Wi-Fi facility. One day per week is allotted for sharing the documentary related to the topic. The smart boards records and saves all lectures delivered by the concerned teacher which students can retrieve any time. The HOD of each department guides the faculty members for preparing Lesson Plans. The Lesson Plans for each course clearly divides the entire course contents into short cycle units to inform, engage and motivate the students. Further, thestated programme outcomes and course outcomes, accessible through website helps the students in terms of knowledge, skills, values and capabilities. The Lesson Plans are uploaded on the college website tomake the students familiar with it. For capacity and competence building, induction programmes are conducted for the new faculty members for making the curriculum delivery effective and outcome-based.Each faculty member maintains a teaching diary to inform, engage and motivate the students. Mock tests, assignments, projects, class presentations, power point presentations, seminars, self-assessment tests, group discussions and role-plays are the means used to teach course contents. Each faculty member gives two assignments in each class in all subjects. The assignments are properly evaluated and returned to the students. Three best assignments in each class are discussed and photocopies of such assignments are distributed among the students. The mid-term house examination in each semester gives exposure to the students about University Examination pattern and an opportunity to assess their knowledge. The answer sheets are shown to the students and results are displayed on the notice board. on the To make students understand the application of learning and further to expose them on new addition to current knowledge on a particular course content ,the alumni and experts from nearby industries are invited for an interactive session with the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in GST	Nil	16/07/2019	180	Skill Development	302 Students enrolled
Certificate in Professional Skills and	Nil	16/07/2019	180	Skill Development	133 Students enrolled

Effective Management					
Certificate in Professional Skills for Business Analysis	Nil	16/07/2019	180	Skill Development	324 Students enrolled

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BVoc	Retail Management	01/07/2019
BVoc	Software Development	01/07/2019
MA	Hindi	16/08/2019
MA	English	16/08/2019
MCom	Commerce	16/08/2019
MSc	Maths	16/08/2019
MSc	Comp. Sc.	16/08/2019
MSc	Physics	16/08/2019
MSc	Chemistry	16/08/2019
MA	Economics	16/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	849	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Computer Education (Level-I)	15/07/2019	305
Certificate Course in Software Development	15/07/2019	27
Certificate Course in Personal Computing and Digital Lifestyle	15/07/2019	443
Certificate Course in Advance Business Analysis	15/07/2019	443

tools and Techniques		
Certificate Course in Computerized Financial Accounting Using Tally ERP 9, level 1.	15/07/2019	392
Certificate Course in Computerized Financial Accounting Using Tally ERP 9, level 2.	15/07/2019	392
Certificate Course in Corporate Finance and Management Accounting	15/07/2019	457
Certificate Course in Capstone Project using Tally ERP 9	15/07/2019	324
Certificate Course in Computer overview and programming structure and Methodology	15/07/2019	115
Certificate Course in Working with MS Office 2013	15/07/2019	115
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Retail Management	20
BVoc	Software Development	27
BBA	General	78
BBA	CAM	55
MSc	Comp. Sc.	25
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution has always been in the process of adding new initiatives in the existing practices and activities and also introduction of new initiatives as and when recommended by the IQAC of the college. It is so necessary to verify the effective execution of the policies and achievements of desired outcomes in

time. Besides, it also needs to be verified whether the stockholders are giving their accepted contributions with keen interest. It is always beneficial to take new ideas to make improvements in the existing processes. Hence the college has a formal mechanism to take360 degree feedback . The college understands that a proper feedback mechanism should be transparent, confidential and stake holder friendly. The college takes regular feedback both online and offline. A committee is constituted to analyze the feedback and the report is submitted with the IQAC. The Principal in consultation with the IQAC recommend actions to cover up any deficiency.For our institution, Feedback is a valuable tool that makes an important influence on decisions. Feedback covers various aspects of academic as well as administrative processes in the college. It is collected on a regular basis from all stakeholders like students, parents, alumni, employers, and teachers. Questions covering multiple aspects are presented to stakeholders for their valuable inputs. Questions vary depending on the category of stakeholders to ensure that all facets are covered properly and in an exhaustive manner. Responses are elicited and analyzed in great detail and precision to prepare action plan for the overall enrichment of the organization. In addition, faculty members also actively engage in collecting informal feedback from the students during their regular interaction and make efforts to improve academic outcomes. A good number of responses are selected in each category of Stakeholders. The feedback is taken from students, alumni, Faculty, parents and also from industries where our students go for project work or summer training. The student has the option to give their feedback on the link given on the college website. However to get more transparent feedback on teaches and curriculum delivery the students are motivated to give their feedback in offline mode also. On the occasion of college Annual Day or college convocation, feedback pro forma are given where they may give their feedback without disclosing identity. The results enable the institution to create a quality index profile and fill in the lacunae if any. With its help, the College continues to review, develop and implement policies and practices in key areas, such as curriculum governance, supervision and monitoring the creation of an academic culture and to employ effective and meaningful learning and teaching practices. The Feedback Form contains objective type questions and one open ended subjective question. The objective type questions use rating scale for evaluation. Rating scale has 4 levels (Excellent ? Average) for measurement. Subjective question collects qualitative feedback for development. The feedback analysis and action taken is shared on the college website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	1103	240
BCom	Commerce	240	1007	237
BSc	Science	240	578	131
BSc	Chemistry Hons.	40	239	40
BSc	Maths Hons.	60	213	59
BSc	Physics Hons.	60	208	43
BCom	Hons.	180	675	178
MCom	Commerce	60	300	60

BA	Economics Hons.	60	189	59
BBA	General	120	540	119
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3948	602	95	20	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
134	134	37	37	31	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the institution it is very necessary to establish a trusting relationship between teachers and students. Every student needs proper guidance for choice of career and to face various problems in day to day life that is why college has a well established mentor-mentee system. Each teacher acts as mentor for 40 students. Mentors listen to their protege's personal problems, help them such for solution of the problems and cultivate long lasting yet informal personal relationship. Mentor plays various roles such as teachers, counsellor, exemplar, developer of skills and intellects, supporter and facilitator. The aim of mentoring is to help students attain psychological maturing and effectiveness. The college has developed a strong mentor-mentee system with an objective of having increased interaction between teacher and students (mentor and mentees), so that they develop a sympathetic, flawless and smooth communication practice on an emotional plane for making teaching- learning process effective and efficient. To attain all the above mentioned objectives, the college has developed a mentor-mentee programme which has evolved a system to develop communication channels between administration, students and their parents. Each mentor keeps a complete database of students. The mentor remains in touch with the students regularly. There is a provision of one period of mentoring in the college timetable, where the mentors interact with the mentees and resolve their problems and grievances at their level or bring the same to the notice of the authority. Mentors also provide academic advice to the students. Students, who do not perform well in the class tests and their attendance record is also erratic, are referred to the mentors who tries to find out the causes of underperformance. Parents are also called if there is a need. Besides mentor also fathoms the potential and taste of students to take part in co-curricular activities. Such students are identified and are motivated to join related activities so as to promote their holistic growth. Some of the glaring achievements after the implementation of this practice are: • Improvement in Students' Attendance • Enhancement of mentees qualitative behavior-confidence, communication skills, personality, and optimism • Improvement in the social behavior and relationship between the teacher and the student • Increased participation of students in various activities, and • Improvement in the academics and results of the students To make the teacher aware of innovative practices in mentoring system, the college organizes workshops. The experts, psychologist and senior academicians from other institutions are invited to share their experiences with the teachers. So that mentoring is done effectively. The role of mentoring increase more during the COVID-19 pandemic when students were exposed to online teaching and learning and they were facing lot of uncertainties regarding their career. The IQAC passed a resolution that all mentors will conduct mentoring class weekly for proper counselling and

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4550	134	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
134	134	Nill	70	33

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Krishan Kant	Principal	Award of Excellence by University Red Cross, MDU Rohtak on 5th November 2019
2019	Dr. Krishan Kant	Principal	Certificate of Recognition in 30th National Road Safety Week
2019	Dr. Krishan Kant	Principal	YRC Shield for College to Aggarwal College Ballabgarh by Honble Governor-cum-President, Indian Red Cross Society on 30.08.2019
2019	Dr. Krishan Kant	Principal	Institutional Award (Educational) for collection of maximum Blood Units on 30.08.2019
2019	Dr. Krishan Kant	Principal	Bronze Medal State Award for performing overall Meritorious Humanitarian Services by Red Cross Society and St. John Ambulance on 30.08.2019
2019	Dr. Krishan Kant	Principal	Appreciation Award for Awareness Programme Against Drug Abuse on the

			occasion of Haryana Day 2019 by District Red Cross Society
2019	Dr. Jay Pal Singh	Associate Professor	YRC Counsellor Award by Indian Red Cross Society on 22.08.2019
2020	Dr. Jay Pal Singh	Associate Professor	Certificate of Commitment awarded to promote safety against COVID19 by World Health Organiztion (WHO) on 20-05-2020
2020	Dr. Jay Pal Singh	Associate Professor	Certificate of Kindness awarded to promote safety against COVID-19 by World Records Biennale Foundation on 20-05-2020
2019	Supriya Dhanda	Assistant Professor	Achievers Award for the tremendous work in their Respective Area/ Field in the District Faridabad

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	I, III and V Semester	19/12/2019	07/02/2020
BCom	Nill	I, III and V Semester	19/12/2019	07/02/2020
BCom	Hons.	I, III and V Semester	19/12/2019	07/02/2020
BBA	Nill	I, III and V Semester	19/12/2019	07/02/2020
BCA	Nill	I, III and V Semester	19/12/2019	07/02/2020
BCom	Comp. Applications	I, III and V Semester	19/12/2019	07/02/2020
BSc	Nill	I, III and V Semester	19/12/2019	07/02/2020
BSc	Chemistry	I, III and V	19/12/2019	07/02/2020

		hons.	Semester		
BSc	Maths Hons.	I, III and V Semester	19/12/2019	07/02/2020
BSc	Physics Hons.	I, III and V Semester	19/12/2019	07/02/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There is systematic and transparent Centralized Online Continuous Internal Evaluation System to assess students' development and performance on a continuous basis throughout the year. All the students and teachers have access to it through Students' Portal. Being an affiliated college, internal evaluation system is as per the guidelines issued by the affiliating University. In each course (subject/paper), internal assessment weightage is 20 of the total marks and is awarded on the basis of class tests, class attendance, assignment work as well as general behavior of the students in the class. The criteria for internal assessment is mentioned in the Information Brochure and the copy of the same is displayed on the departmental notice boards. The mentors also make the students aware of their duties and responsibilities and motivate them to score high in internal assessment as this will add value to their overall academic score. The awards submitted by the faculty are put in the software which itself generates awards for each student depending on the criteria. All the students are informed about their performance in class tests, assignments and house exam by displaying the awards on the notice-boards. Students having grievances can approach the concerned HOD for timely redressal. They may also approach Internal Assessment Grievance Redressal Cell. It is the responsibility of the Cell to report the cases of biasing, discrimination and non transparency to the Principal and the same are resolved with the involvement of the concerned department.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The university publishes the Admission Brochure containing admission schedule and terms and vacations, admission procedure and regulations other eligibility conditions, examinations, list of holidays and other information. The same is uploaded on the college website for the information of all stakeholders. The extracts from the brochure are also mentioned in the college Information Brochure. In the case of attendance, internal exam and assessment, the institution meticulously follows the academic calendar of the University. In tandem with the academic calendar of the University, the College prepares its own Annual Academic Calendar which is a defining feature of the institution. The academic calendar is prepared well in advance before the commencement of the semester by the Co-ordinator, IQAC along with active cooperation and valuable inputs from the senior staff members. All the HODs and conveners of the clubs and the fora give the list of events which they would be conducting during the semester. The academic calendar is put in the IQAC meeting for discussion and approval. The Calendar is displayed on the college website and also on the students' portal and department notice boards for the information to all the students. The Calendar is helpful for the students and the faculty as they can plan their participation in various activities in advance as per the dates and schedule of different activities mentioned in the calendar. Every department strictly adheres to the calendar. The calendar clearly mentions the dates for class tests, house examination, assignment distribution and evaluation, which are important parameters for awarding internal assessment

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://aggarwalcollege.ac.in/images/2018photos/ugpoco.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BCom	Commerce	238	180	75.63
Nill	BA	Arts	186	146	75.81
Nill	BVoc	Retail Management	19	19	100
Nill	MSc	Physics	59	52	88.14
Nill	MA	Hindi	27	23	85.19
Nill	MCom	Commerce	58	50	86.21
Nill	MA	English	11	10	90.91
Nill	MA	Economics	19	18	98.74
Nill	MSc	Chemistry	58	37	63.79
Nill	MSc	Maths	56	38	67.86

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.aggarwalcollege.ac.in/feedbackstudent/student2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	BRNS	43.91	10.04
Major Projects	1095	BRNS	27.51	8.19

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day Faculty Development Programme on Intellectual Property Rights	IPR Cell	12/03/2019

Workshop on Struggle to Success - The Journey of an Entrepreneur	Entrepreneurship Club	04/09/2019
Workshop on The Art of Makeup in colloboration with Lovely Makeover	Entrepreneurship Club	14/08/2019
Workshop on Women Empowerment	Entrepreneurship Club	22/02/2020
Workshop on Financial Planning-A Lucrative Career in association with Bajaj Capital Group Company	Department of Commerce	21/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	LIS	2	6.56
International	History	2	5.24
National	History	2	0
International	Chemistry	1	1.48
International	Computer science	1	2.91
International	Mathematics	1	0.32
International	Political Science	1	0
International	Sanskrit	1	0
International	Physics	12	0.87
International	Commerce	2	5.42

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Chemistry	1
Sanskrit	1
Management	6
Computer Science	9
LIS	2
English	8
Economics	2
Physics	3
History	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
-	-	-	Nill	0	-	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
--	-	-	Nill	Nill	Nill	-

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	1	23	Nill	Nill
Presented papers	14	29	Nill	Nill
Attended/Seminars/Workshops	32	322	Nill	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
District Level Yoga Competition 04.05.2019	Yoga Club	3	50
World Red Cross Day 08.05.2019	YRC/ District Red Cross	3	75
District Level 5 Day YRC Camp 20.05.2019 - 24.05.2019	YRC/ District Red Cross	2	42
International Yoga Day 21.06.2019	NSS	3	30
Tree Plantation 14.08.2019	NSS/YRC/RRC	7	150
Rally on Environment 07.09.2019	NSS	3	90
YRC Camp 16 - 21.09.2019	YRC/ District Red Cross	3	50
NSS Day Celebrations 24.09.2019	NSS	3	150
Prabhat Feri 06.11.2019	NSS/YRC/RRC	7	180
Health Talk 19.11.2019	YRC/ District Red Cross	3	125
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Road Safety Awareness	Certificate of Recognition in 30th National Road Safety Week	District Red Cross Society, Faridabad	60
Blood Donation/ Drug Addiction Red Cross	Award of Excellence	University Red Cross, MDU Rohtak	60
Awareness Programmes	YRC Shield	Indian Red Cross Society	50
Blood Donation	Institutional Award (Educational)	District Red Cross Society	100
Meritorious Humanitarian Services	Bronze Medal State Award for performing overall Meritorious Humanitarian Services	Red Cross Society and St. John Ambulance	150

Awareness Programme Against Drug Abuse	Appreciation Award	District Red Cross Society, Faridabad	100	

	View File		

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Eco Club	Nill	Workshop on Water Conservation and Rain Water Harvesting	5	120
Swachchta Senani Team	Nill	An Awareness Programme on e-Waste Management (29.01.2020)	4	90
Ek Bharat Shreshtha Bharat Club	Govt. Degree College Agraharam, Telangana	Matribhasha Diwas (Monther Tongue Day) 20.02.2020	3	50
Ek Bharat Shreshtha Bharat Club	Govt. Degree College Agraharam, Telangana	Celebration of EBSB Day February 2020	6	50
Ek Bharat Shreshtha Bharat Club	Govt. Degree College Agraharam, Telangana	Essay Writing Competition on the topic 'Social Issue of Telangana' on 21.01.2020	3	50
Ek Bharat Shreshtha Bharat Club	Govt. Degree College Agraharam, Telangana	Celebration of EBSB Day January 2020	6	50
Swachchta Senani Team	NGO Action in Community and Training, New Delhi	Awareness Programme on e-Waste Management	3	150
Swachchta Senani Team	YRC, NSS and INTACH Young Heritage Club	Swachchta hi Sewa Campaign	9	250
Swachchta Senani Team	YRC, NSS and INTACH Faridabad Chapter	Ralley on Restoration and Cleanliness of historical Monuments	9	50
Swachchta Senani Team	INTACH Faridabad Chapter	Ralley on Restoration and Cleanliness of	6	50

| | | historical Monuments | | |
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Utilization of Labs by Research Scholars and Students of PG classes (Department of Physics, J.C. Bose UST, Faridabad)	30	NIL	365
Utilization of Labs by Research Scholars and Students of PG classes (Department of Chemistry, J.C. Bose UST, Faridabad)	30	NIL	365
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Linkage	Research Collaboration, Training/ Workshops for staff members, Faculty Exchange and cultural exchange programmes	I.B. PG College, Panipat	30/07/2019	29/07/2020	52
Corporate Linkage	for OPD/Admission/ Critical Care/ Health Check-up/ Camps other Programmes	Metro Heart Instute with Multispeciality, Faridabad	09/01/2019	08/01/2020	150
Social Linkage	Value based	Shiksha Sanskriti	16/07/2019	15/07/2020	250

	education	Uththan Nyas				
Corporate Linkage	for OPD/Admission/ Critical Care/ Health Check-up/ Camps other Programmes	QRG Health city, Faridabad	01/04/2019	31/03/2020	150	
Industrial Linkage	Training/ Workshops	CLA Academy of Education, Faridabad	30/12/2019	29/12/2020	100	
Industrial Linkage	Talent Development Employment Linked Training/ Career Counselling	DVS Infosys Pvt. Ltd., Faridabad	25/07/2019	24/07/2020	80	
Industrial Linkage	Talent Development Employment Linked Training/ Career Counselling	Informatics Support Systems Pvt. Ltd., Faridabad	25/07/2019	24/07/2020	100	
Research Collaboration	Research Centre, Department of Physics	JC Bose UST, YMCA, Faridabad	15/01/2019	14/01/2020	30	
Research Collaboration	Research Centre, Department of Chemistry	JC Bose UST, YMCA, Faridabad	15/01/2019	14/01/2020	30	
Entrepreneurial Training	Linkage for Awareness and Skill Training	NSIC Neemka	22/05/2019	21/05/2020	130	

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NSIC-Technical Services Centre, Neemka	22/05/2019	To provide skill based training to students	162
I.B. Post Graduate College, Panipat	30/07/2019	To carry out research collaborations, training/ workshops for staff members,	52

		cultural exchange programmes, guest lectures for students under the faculty exchange programmes	
EduBridge Learning Pvt. Ltd	22/11/2019	For imparting Skill Development Training	60
SSDN Technologies Pvt. Ltd., Gurugram	29/12/2020	To provide skill based training to students	100

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
104	114

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	20.05	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	108613	6377536	431	146224	109044	6523760
Reference Books	12503	5487633	25	17881	12528	5505514
e-Books	164	713492	Nill	Nill	164	713492
Journals	22	55160	11	42500	33	97660
e-Journals	6000	5900	5000	19470	11000	25370
Digital	799500	5900	Nill	19470	799500	25370

Database						
CD & Video	108	22975	Nill	Nill	108	22975

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Manoj Shukla	Oligopoly	LMS (e-content)	02/03/2020
Dr. Manoj Shukla	Effect of Inflation	LMS (e-content)	11/03/2020
Kamal Tandon	Kanthapura: A Gandhian Novel	LMS (e-content)	11/12/2019
Dr. Ram Chander	Self Learning Material (SLM)	UNICODE	07/05/2019
Sh. Ravinder Jain	Nuclear Reaction II Types of Nuclear Reactions II Conservation Laws II Q value of Nuclear Reaction	YouTube	06/06/2020
Sh. Ravinder Jain	What is Nuclear Detector II Principle and types of Nuclear Detectors	YouTube	07/06/2020
Sh. Ravinder Jain	Nuclear Detector Part 2 II Gas filled Nuclear Detector II	YouTube	12/06/2020
Sh. Ravinder Jain	Kinematics Part-1 II IIT-JEE Mains and Advance II Physics by Professor Ravinder Jain II	YouTube	14/06/2020
Dr. Manoj Shukla	Trade Cycle	LMS (e-content)	06/12/2019
Dr. Manoj Shukla	Money Supply	LMS (e-content)	18/12/2019

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	728	12	275	45	3	25	34	60	0

Added	33	0	33	0	0	0	0	40	0
Total	761	12	308	45	3	25	34	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LMS	http://agqwinq1.bestbookbuddies.com/cgi-bin/koha/pages.pl?p=1
LMS	http://agqwinq3.bestbookbuddies.com/cgi-bin/koha/pages.pl?p=1

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
75	91.25	255	42.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has adequate and efficient infrastructure for academic activities. It is necessary that there is optimum utilization of existing resources so that all get opportunity to use these for enriching their knowledgebase. For effective desired outcomes in academics, co-curricular and extracurricular activities, it is prerequisite that both procedures and policies are bespoke as per the requirements and student centric. The institutional pay equal attention to maintenance and augmentation of infrastructure as per requirements. The principal after getting the feedback from respective heads of departments in consultation reviews the existing infrastructure. The same is discussed in the governing body for budget allocation and execution of the plan. Library. The college has 3 inter-connected Cloud Based online libraries with OPAC facilities. The Central Library is fully automated equipped with RFID technology. The library advisory committee of the college reviews the existing resources and gives suggestions. With the commencement of the session, each department submits its requirement of books which is consolidated by the librarian and put up before the principal for approval. The departments can also purchase books directly. The libraries have 53 PCs for accessing online e-resources. The faculty members and students have been issued individual Login IDs and Password to access e-contents. The library has provided important links on the college website for free e-books, MOOC, Swayam, e-Pathsala, PubMed, eConference Alert, and various government publications. The Learning Management System (LMS) of the library has 4624 contents of different subjects which can be accessed both in the library and in the class rooms. The library has Braille books for visually-impaired students and rare collection of 105 books, 34 manuscripts of 6 categories and 19 special reports. Laboratories several new labs have been established to accommodate the increased strength of students. The college has 12 computer labs with 691 PCs, 10 science labs and 2 research labs. The requirement inventory is presented to

the Principal for necessary action. The purchases are made as per rules laid down by the DHE, Govt of Haryana. All the laboratories in the college have separate computer sections where students can work to retrieve data and also for practical work. Besides in-house maintenance, the college outsources for the maintenance and calibration (wherever required) of equipment. The institution has a Computer Hardware Maintenance Facility (CHMF) with a Hardware Engineer. Auxiliary Facilities Other Utilities The medical room in the college is fully equipped to provide first aid to any needy. The well-equipped Auditoriums provide plentiful area to organize various events and day to day activities. In Skill Room, students hone their soft skills. In order to ensure uninterrupted power supply and prevent voltage fluctuations, powerful noiseless generators of capacity 125 kVA (02 in number) and 63 kVA besides inverters and online UPS are also installed in the college. Electricity maintenance is undertaken in-house. Heavy duty solar panels of the capacity 160kW have been installed in the college for outdoor lighting at night and for other purposes too.

http://www.aggarwalcollege.ac.in/images/2021photos/PP.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Smarth Scheme/ Scholarship Position Holder/ Scholarship to Sports	19	243605
Financial Support from Other Sources			
a) National	Post Matric Scholarship (SC and BC)/ State Merit Scholarship /Pardeep Bansal Scholarship/ RKM Trust Scholarship	408	6153652
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	01/08/2019	150	Nill
Bridge Course	01/08/2019	215	Nill
Personal Counselling and Mentoring	15/07/2019	4550	Nill
Yoga	15/07/2019	40	Samarpan Yog Club/ Yog Federation Club Faridabad

		View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Seminars/ Workshops on Career Guidance/ Orientation by various agencies	938	1044	4	57

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	11	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Policy Bazar	222	9	Job Fairs in other HEIs	48	22

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	207	BA/B.Com/B.Sc/B.Sc. Hons/BBA/BCA/B.Voc RM/B.Voc SD/MA/M.SC/M.Com	Art/ Science/ Commerce/ Management/ Mathematics/ Physics/ Chemistry	Higher Education Institutions	B.Ed/Phd/PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

NET	4

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Story Writing Completion on Munshi Prem Chand organised by Hindi Sahitya Parishad (31.01.2020)	State Level	28
Inter University Quiz Competition organised by History Department (22.10.2019)	University Level	32
Online Competition on Slogan writing, Poster making and Poem Writing by YRC (15.04.2020)	National	85
National Level Online Quiz Competition on nCoVID-19 (30.05.2020) (YRC)	National	250
Poster Making, Slogan Writing Essay Writing Competition on HIV/AIDS Awareness and Drug De-addiction (YRC) (25.09.2019)	National	28
National Quiz Competition organized by Department of Political Scienec (13.06.2020)	National	263
Inter College Archery Championship (18.11.2019 - 20.11.2019)	State	90
Inter College Men and Women Shooting Championship (16.10.2019 17.10.2019)	State	90
Slogan Writing Poster Making Competition organised by St. John Ambulance Brigade (28.01.2020)	College	18
Poster Making Slogan Writing Competition organised by Energy Conservation Club (23.01.2020)	College	38

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal in 50M (Team) Pistol Shooting Championship at Manav Rachna International University, Faridabad from 12.11.2019 to 15.11.2019	National	1	Nill	BBA GEN-III(Roll No. 12)	Anmol Jain
2019	Gold Medal in 50M (Individual) Pistol Shooting Championship at Manav Rachna International University, Faridabad from 12.11.2019 to 15.11.2019	National	1	Nill	BBA GEN-III(Roll No. 12)	Anmol Jain
2019	Gold Medal in 10M (Individual) Pistol Shooting Championship at Manav Rachna International University, Faridabad from 12.11.2019 to 15.11.2019	National	1	Nill	BBA GEN-III(Roll No. 12)	Anmol Jain

2019	Gold Medal in 50M (Team) Pistol Shooting Championship at Manav Rachna International University, Faridabad from 12.11.2019 to 15.11.2019	National	1	Nill	B.A-I(Roll No.104)	Sachin Bhati
2019	Gold Medal in 10M (Team) Pistol Shooting Championship at Manav Rachna International University, Faridabad from 12.11.2019 to 15.11.2019	National	1	Nill	B.A-I(Roll No.104)	Sachin Bhati
2019	Bronze Medal in 10 M Pistol Shooting in Asian Shooting Championship held at Kuwait from 01.11.2019 to 13.11.2019	International	1	Nill	B.A-I(106)	Akash
2019	Gold Medal in All India University Archery Championship (Recurve Round Team) held at KIIT University	National	1	Nill	B.A-III(14)	Adarsh Bhadana

	Bhubaneswar Udisha from 25.12.2019 to 30.12.2019.					
2020	Silver Medal in Mix Team Khelo India University held at KIIT University Bhubaneswar Udisha from 22.02.2020 to 28.02.2020.	National	1	Nill	B.A-III(14)	Adarsh Bhadana
2019	Gold Medal in All India University Archery Championship (Recurve Round Team) held at KIIT University Bhubaneswar Udisha from 25.12.2019 to 30.12.2019	National	1	Nill	B.A-I(99)	Tarun Dagar
2019	Gold Medal in All India University Archery Championship (Olympic Round Compound) held at KIIT University Bhubaneswar Udisha from 25.12.2019 to 30.12.2019	National	1	Nill	B.A-III(32)	Vikas

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has always understood and adopted the values of decentralization, involvement and contributions of the students in decision-making in various academic, administrative and co-curricular activities of the college. Students are given active representation in various Department Associations/Clubs and they are the driving force to organise various activities. Further, they are nominated/enrolled in various committees/ fora /societies in the college to ensure maximum student participation so that the policies and practices adopted have due consideration to the students' needs and are students' centric. This helps in updating their knowledge in areas of diverse domains. However, the deans of all faculty have constituted a student council comprising University toppers, subject topper and students who were excel in cultural and sports. Every month a meeting is called to discuss students' grievances and demands. The Principal frequently meets the students' council. Further, the college Annual Magazine "SROT" and the quarterly ACB News Letter, the twin source and platforms for students information and showcasing their writing skills, have students' nominees. Executive Committees of NSS, NCC, YRC and Women Cell have student members to coordinate activities. Besides the Head of Departments also appoint course wise monitors. The job assigned to monitor is to collect proper formal feedback from the students regarding the quality of teaching, learning and evaluation in the respective courses. The monitor submits a monthly report to the respective HODs. The students are given freedom to give their opinion on any issue related to teaching, learning and evaluation. The justified grievances are discussed in departmental meeting and monitors of the respective classes are also invited to participate. A detailed report of such grievances is also put before the student council chaired by deans of the respective faculty. This practice helps in sustaining the quality and to give away any deficiency to the full satisfaction of the students. This in still community affinity and time management skills among the students and help them to shed their inhibition to contribute and become partner in the development of the college and community welfare as well. The HoDs and the conveners of committees have the freedom to nominate the students in various committees on the basis of potential, seniority and skills required to do the task efficiently. In order to provide opportunity to maximum number of students, the students are nominated for one academic year. To give exposure to the students and to develop confidence among them, they are given the responsibility of anchoring in all the departmental functions, college functions and conferences besides extending help in all the logistic and hospitality arrangements. Two students are nominated as member IQAC by the Principal.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College very well understands the various roles which alumni can play in adding value to various processes for quality sustenance. In this academic year, the college has started a new practice where alumni are involved in teaching and learning at the departmental level. The college celebrated silver jubilee of its foundation in 1996 and decided to form an Alumni Association to develop an alumni network to connect them with their alma mater for mutual benefits. The alumni started their contributions to various initiatives launched by the college. The Alumni Association formally got registered on 26th August 2008 with Registration No. 126 in the office of Registrar of Societies, Faridabad with 64 founder members. The logo of Alumni Association was also unveiled and a

special drive was started to expand the Alumni Association. The office bearers comprise Dr. Krishan Kant, President, Sh. Vijay Kumar Gupta, Vice President (B.Com., 1979 Batch), Sh. Dinesh Kumar Gupta, General Secretary (B.Com., 1985 Batch), Sh. Anil Bansal, Treasurer (B.Com., 1979 Batch), Sh. Ashok Kaushik, Coordinator (B.A., 1976 Batch) and Dr. K. L. Kaushik, Convenor (Science, 1983 Batch) along with Associate Members, Fellow Members and Life Members. The Association was formed to strengthen the ties among the alumni who belong to the domain of academia, bureaucracy, sports, politics, industry and professionals. Faculty-wise Meets of the association are held bi-annually. All the office bearers interact with the alumni and solicit support for various ventures of the college. The alumni also provide huge financial aid in the form of fee concessions, scholarships, Industrial visits and have instituted Gold Medals also for the toppers of B.A., B.Com. and B.Sc. Best Student Innovator Award and Green Award is also given to the students by two of our alumni. CA Pardeep Bansal Alumni of 1979 batch has been giving scholarship to three girls students who belongs to economically weaker but meritorious students. Sh. M.C. Mittal and Sh. Romesh Chaudhary, Industrialists, and members of IQAC of the college provide innovative and pragmatic ideas to help meeting the aims of the college. Their expertise is also explored to take important decisions in policy-making. The IQAC has introduced a special programme with a resolution that every department will invite at least two alumni in each semester to deliver lectures on various topics relating the respective course. The alumni are invited to various departmental functions as the chief speaker or a judge in various activities. This initiative and practice has developed special bonding between alumni and our students. Our Alumni also have taken the unique initiative of organizing "Kavya Lekhan Karyashala' and organization of 'Kavisammelans'. To explore the potential of youngsters, one of our alumni has initiated 'Nav Kalam' to train the students in poetry writing skills.

5.4.2 – No. of enrolled Alumni:

370

5.4.3 – Alumni contribution during the year (in Rupees) :

185000

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings of Alumni Association were organized Meeting held on 22.12.2019 Alumni Interaction with final year students regarding career prospects for commerce stream Alumni volunteered for guest lectures in different departments Meeting held on 16.02.2020 Alumni addressed the arts faculty students and guided on career prospects in self employment schemes to be organized in the college Proposal for industrial visits/ corporate houses regarding various job opportunities

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

It is an established management rule that involvement of all stakeholders in decision making give rise to new ideas. The governing body is of the firm view that there should be effective collaboration and cooperation in carrying out various activities in the institution. The institution's firm belief in the practices of decentralization and participative management can be clearly seen in their way of constituting various committees, societies, fora, clubs of the college which involve employees at all levels. From Head of Departments (HODs) to Faculty to Support Staff, everybody ensures better management of decisions

and their implementation at all levels. The Principal also believes in the philosophy of decentralization and involves all faculty members in all decision making and implementing policies. 1. Academic Autonomy – The College Council, Academic Council, Research Advisory Committee and other such academic bodies are given freedom and powers to design, implement, monitor, evaluate and report on the various academic issues of the College to the executive head. These are composed of HoDs, Senior Teaching Staff Members and external experts and are effectively functioning and carrying out their responsibilities without any interference. 2. Administrative Powers – The Governing Body, affiliating university and the Directorate have clearly defined the Policies, Powers and Processes to be followed by the college in fulfilling its mandate and the roles and responsibilities. These powers, starting from the Chairman to the Governing Body, Principal to the HoDs have been defined with regard to recruitment, establishment, service conditions, terminal benefits, leave management, promotions, statutory compliances, decision making, grievance redressal, etc. The HoDs are also made the members of the selection committees for appointment as Assistant Professors in respective departments. 3. Financial Management – The financial delegation of powers are well defined at the College and individual levels. At the college level, the faculty find participating and leadership opportunities being members of the college governing body, Purchase Committee and various other committees, IQAC and administrative processes. The principal has authorized all the HODs and conveners of fora/societies to make any purchase upto Rs. 5000 as per the requirement Case Study – The Budget Preparation, Submission and Approval 1. The Principal, Bursar and Head Clerk-cum-accountant of the college discuss the budget estimate with the Heads of the Departments and Conveners of various societies/cells/fora before the budget meeting of the Governing Body. 2. The Heads of the Departments, Conveners of various societies/cells/fora and office in-charges give inputs after consulting their colleagues in respective departments. 3. The Principal with the help of Bursar and Head Clerk consolidates the same and submits it to the Governing Body Budget Meeting in which the staff representatives are also present. The Principal presents the budget and after due discussion the same is approved by the Governing Body. Changes, if any, which are suggested by the members, are incorporated accordingly. The Principal manages the finances and activities of the college based on the approved budget.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college has a fully computerised Admission Management System. The admission process is highly transparent wherein rules and regulations of the University and admission policy framed by the state government are strictly adhered to in all admission related matters. Admissions are purely merit based. Candidates are required to fill the centralized form on Director of Higher Education Haryana website with the choice of the college. Each application is processed and verified by the college also. The college website displays all the courses and

	the number of seats in each course along with reservation policy for all the categories as per government directives. Parent and students can call the help desk in case of any query. The counseling desks comprising faculty from different programme is set up in the campus for assisting and guidance the admission seekers regarding process of on-line admission, filling online form, outcomes of respective courses and also about various Add-on and soft skill courses which are supplementary to the chosen course. An Induction Programme is also conducted for all the new comers to acquaint them with college rules, regulations and facilities
Industry Interaction / Collaboration	A number of MoUs have been signed with various Public and Professional agencies to run various course and conduct training programs for students over the period of time. The Entrepreneurship Club in the college is instrumental in has played a leading role to transforming the educational scenario by signing MoUs with Sri Vishwakarma Skill University, Palwal and NSIC, Ministry of MSME, Neemka, Faridabad, Haryana for running skill oriented courses in the campus and off the campus to enhance and strengthen research and development growth of students. Placement Cell of College provides students with the exposure to resume writing, soft skill training and employment opportunities by conducting various Career Counselling Workshops and inviting the corporates for the placement of students as well as to offer them internships during summer vacations and other academic breaks.
Human Resource Management	The college keeps conducting workshops on professional ethics and human values so that faculty can update their knowledge regarding new pedagogic techniques and also to encourage and involve the students for an effective outcome. The college also encourages the faculty members to take part in orientation and refresher courses FDPs. The college in collaboration with Shri Vishawkarma Skill University, National Small Industrial Corporation Ltd and ILFS has conducted training courses in IT related skills. Confidential performance appraisals are regularly

		filled and used positively. Personal files are maintained. The college has computerized account keeping and administrative system. Pay slips and PF statements of employees are transmitted electronically. The superannuation benefits are provided promptly. Biometric attendance system ensures regularity and fair assessment. Award and certificate of appreciation is given to the best workers in non teaching staff. All leave rules as per the Government of Haryana statutes are strictly adhered to. An open door policy for feedbacks and prompt grievance redressal is followed.
	Library, ICT and Physical Infrastructure / Instrumentation	The institution is well aware about the fast pace changes that the teaching-learning process is undergoing. It realizes that to make the process of teaching-learning effective, Library, ICT and infrastructure plays a very important role. . The landscape of ICT in the college has broadened and consequently, Smart Class Rooms, fully equipped automated library, seminar and audio-visual rooms, comfortable, spacious class-rooms remain a top priority. The Library has a rich collection of e-resources. It has ILMS software KOHA and fully automated inbuilt RFID (Radio Frequency Identification) technology based system. The college has an in-built ICT based strong Learning Management System (LMS) and e- resources which the students access using their separate login ID and Password.
	Research and Development	To sustain the culture of research in the college, the IQAC has initiated various efforts. It invites proposals from all departments to organise National/ International Seminars/ Conferences and henceforth forwarding to Director Higher Education, Haryana, UGC, New Delhi and other organisations like ICSSR, NAAC etc. for approval and necessary financial assistance. IQAC makes it mandatory for all the departments that at least two papers in an academic year/per semester should be published in peer reviewed journals. The faculty members are motivated to apply for MRPs with UGC, New Delhi. Many FDPs are conducted time to time to update the faculty regarding latest Research Techniques. The college

		authority readily facilitates the grant of study leave to any teacher wanting to pursue any research programme
	Examination and Evaluation	The external examinations are conducted by the University per semester. The college is an authorized on the spot evaluation centre of M. D. University, Rohtak. The faculty who have requisite experience are motivated and guided to take part in the evaluation process. The home examination is conducted by the examination committee of the college. The controller of the home examination invites the question papers of different courses from respective department based on university pattern. Evaluated answer script of all internal test examinations are shown to the students and discussed to enable the students to identify their mistakes and improve continuously. This exercise gives wide exposure to the students and students can test their level of preparation for final exams. The performance in home examination is given due weight age for internal evaluation awards.
	Teaching and Learning	Information Technology is leveraged for an effective curriculum delivery. The college organizes workshops on ICT tools used in teaching, learning and evaluation time to time. Every faculty member delivers 100 of lectures using smart boards. All smart boards are connected online, the faculty while teaching get link to other sources for retrieving topic relative knowledge which make the lecture interesting and productive. The lectures delivered by the faculty are maintained in a database so that students can retrieve it before or after the class. The assignment work is also delivered through emails and WhatsApp Groups to all the students. It is mandatory in each class to organize class room seminars Preparation of lesson plan and distributing the same to the concerned students before the teacher actually starts his lecture on a particular topic or chapter is made a quality benchmark for all teachers. Students' feedback on teachers' performance is collected to provide an opportunity to the teachers to further improve the quality of their teaching.

Curriculum Development	The core concern of the institution is to attain and sustain quality teaching and learning so that our students become confident and capable during and on completion of the course. The HOD of each department guides the faculty members to prepare Lesson Plans which divides the entire course contents into short and time bound lectures so that course can be completed effectively in a time bound manner. The Lesson Plans are uploaded on the college website to make the students familiar with it. Each faculty member maintains a teaching diary to inform, engage and motivate the students. Experiential learning is an integral part of pedagogy. Guest lectures by experts, workshops, screening of videos and films, and special lectures are arranged to relate syllabi with real life situations and make it more interesting. Each faculty member devotes one week in the class for solving previous years' university examination question papers

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• Timetable and academic calendar is planned and uploaded on the website in the beginning of each semester. • Lesson Plans which divides the entire course contents into short and time bound lectures so that course can be completed effectively in a time bound manner are developed in the beginning of new semester. These Lesson Plans are uploaded on the college website to make the students familiar with it
Administration	• The Principal coordinates and supervises all the administrative functions of the institution. The administrative set up of the college has various positions for smooth functioning of the work. It has Hods, Head-clerk, Bursar, Accountant and other clerical staffs for the smooth and efficient working. • Student data is maintained online. Each student can view their academic data throughout the year. Student administration software named ACB student Portal is being used for recording and maintaining the student data. Service record of teaching and non teaching staff is maintained.

Finance and Accounts	• The students deposit their fee online. College is using Tally ERP 9.0 for maintaining the books of accounts • Payroll software is used for salary dispersal. • The statutory dues are paid online in timely manner
Student Admission and Support	Online applications are invited by Director of Higher Education, Panchkula, Haryana as per rules and regulations. Then, the students are short listed on the basis of merit , choice of the college and reservation policy of the Government of Haryana while taking admissions to the UG PG programmes. Differently abled students, performance in sports, cultural and other aspects (NCC, NSS, Sports,Youth Red Cross, Ex Servicemen) are also considered along with merit.
Student Admission and Support	1. Student progression is monitored by tutors of respective classes and slow learners and advanced learners are identified and supported in terms extra classes as per needs. 2. Online and course related assignments to strengthen learning. 3. The institute maintains exhaustive data regarding the students' involvement in various academic/co-curricular/social movements /activities. The entire data is available in IQAC of the college. 4. The entire record regarding the students' activities is also maintained by the In-charges of various associations/clubs in their Activities Register keeping in view the students interest in various activities and support their holistic development. 5. Bridge Courses are conduted for the students for smooth transformation and learning of various courses which they have not studied earlier. 6. Remedial Coaching classes are also conduted for the week students. 7. Competitive/NET Classes are arranged free of cost for the students who either prepare for various competitions or eligibility tests. 8. Lectures by Alumni is another student centric scheme in which alumni are invited to deliver lectures of academic importance.
Examination	There is not much scope for innovation in the area of examination and evaluation as the institution is obliged to follow the University guidelines in this regard. Examination forms are filled online and their admit

card is generated online. Marks of Internal assessment of the students are filled online on the university portal and also displayed on the college notice board. The departments hold regular meetings to ensure that the teachers take regular class tests and assignment etc. Internal Assessment Monitoring Committee ensures timely uploading of attendance, marks of internal assessment on university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Sarika Kanjlia	National Conference on Innovative Research in Language, Science Management at DAV Centenary College, Faridabad on 11-12th Oct. 2019	Nill	1000
2019	Dr. Geeta Gupta	National Conference on Innovative Research in Language, Science Management at DAV Centenary College, Faridabad on 11-12th Oct. 2019	Nill	1000
2019	Dr. Devender	National Workshop on Charitra Nirmaan Evam Vyaktiva Ka Samagra Vikas at Kurushetra on 20-22th Sept. 2019	Nill	6177
2019	Supriya Dhanda	National Conference on Innovative	Nill	1000

		Research in Language, Science Management at DAV Centenary College, Faridabad on 11-12th Oct. 2019		
2019	Dr. Inayat Chaudhary	National Conference on Innovative Research in Language, Science Management at DAV Centenary College, Faridabad on 11-12th Oct. 2019	Nill	1000
2019	Pooja Saini	International Conference on Shreemad Bhagbad Geeta ka Darshnik Mahatv at Gurugram University on 6th Dec. 2019	Nill	780
2019	Dr. Jay Pal Singh	Attending Haryana History Congress at MDU, Rohtak on 12th Nov. 2019	Nill	5195
2019	Supriya Dhanda	Attending Haryana History Congress at MDU, Rohtak on 12th Nov. 2019	Nill	500
2019	Dr. Sarika Kanjlia	International Multi-disciplinary Conference on Innovations in Science, Engineering Technology at Arya PG College, Panipat on 09th Nov. 2019	Nill	2000
2019	Dr. Inayat Chaudhary	International Multi-disciplinary Conference on	Nill	2000

		Innovations in Science, Engineering Technology at Arya PG College, Panipat on 09th Nov. 2019				

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Day Workshop on National Education Policy	Nill	16/07/2019	16/07/2019	134	Nill
2019	3 Day Workshop on 'Character Building and Overall Personality Development	Nill	28/12/2019	30/12/2019	134	Nill
2020	A one day workshop 'NAAC Assessment and Accreditation Process' under Paramarsh Scheme UGC, New Delhi	Nill	11/01/2020	11/01/2020	10	Nill
2019	Nill	The three days workshop on Ms-Office Skills	26/03/2019	28/03/2019	Nill	45

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course on Community Participation and Outreach Programme organized by UGC-HRDC, JNU, New Delhi (Dr. Geeta Gupta and Dr. Shobhna Goyal)	2	09/12/2019	14/12/2019	6
FDP on Handling Mental health Psychological Resilience during Covid Pandemic by DHE, Panchkula (Dr. Meenu Aggarwal)	1	23/05/2020	25/05/2020	3
Faculty Development Programme on HR Virtual learning Series by Sharda University (Dr. Meenu Aggarwal)	1	06/05/2020	08/05/2020	3
One Week Course on Research Methodology - UGC-HRDC, Jamia Millia Islamia, New Delhi (Dr. Ritu)	1	05/12/2019	11/12/2019	7
One Week FDP on Development of E-Content organized by Shri R.L.T. College of Science Akola (Ms. Supriya Dhanda)	1	08/06/2020	15/06/2020	8
One Week FDP on Moocs E-	2	10/04/2020	15/04/2020	6

Learning Technologies organized by FDC, MDU Rohtak (Ms. Supriya Dr. Meenu Aggarwal)				
Orientation Programme at UGC-HRDC, Jamia Millia Islamia, New Delhi (Ms. Supriya)	1	11/06/2019	01/07/2019	21
One Week Online FDP on Moodle-Learning Management System organized by Sanatan Dharma College Ambala Cantt (Dr. Jay Pal singh)	1	22/05/2020	26/05/2020	5
Five Day FDP at Pramukh Swami Science and H.D. Patel Arts College, Kadi, Gujarat (Dr. Ram Chander)	1	01/05/2020	05/05/2020	5
Three Day FDP on KOHA organized by Hyderabad Institute of Technology and Management (Dr. Ram Chander)	1	17/06/2019	19/06/2019	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	70	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Institution gives duty leave and financial assistance to faculty members to take part in various academic programmes. 2. Health	1. Provision of loan on marginal interest for Vehicle / Marriage/ Food Grains. 2. Provident Fund and ESI coverage as per rules 3. Health Coverage	1. Fee Concession. 2. Provision of payment of fees in installments to the needy students. 3. Health Coverage – GIS (Group Insurance Scheme)

Coverage – GIS (Goup Insurance Scheme) and the premium is paid by the college 3. Regular Health Check-Up Camps and Specialized /Reputed doctors are invited for special talks 4. MoUs with hospitals for issuance of Privileged Cards. 5. On campus free medical facility is ensured through the availability of an exclusive medical room. 6. Organize workshops and counseling sessions to keep them strong and grow holistically. 7. ATM and Punjab National Bank situated on the campus provide an easy access for financial transactions.	– GIS (Group Insurance Scheme) and the premium is paid by the college. 4. Regular Health Check-Up Camps and Specialized /Reputed doctors are invited for special talks. 5. MoUs with hospitals and issuance of Privileged Cards. 6. On campus free medical facility is ensured through the availability of an exclusive medical room. 7. Organize workshops and counseling sessions to keep them strong and grow holistically. 8. Family of deceased staff member gets financial aid from staff and management committee. 9. ATM and Punjab National Bank situated on the campus provide an easy access for financial transactions. 10. Two -sets of Uniform and a Pair of Shoes and shocks are provided. 11. Fee concessions to the children of the staff.	and the premium is paid by the college. 4. Regular Health Check-Up Camps and Specialized /Reputed doctors are invited for special talks. 5. On campus free medical facility is ensured through the availability of an exclusive medical room. 6. Organize workshops and counseling sessions to keep them strong and grow holistically. 7. ATM and Punjab National Bank situated on the campus provide an easy access for financial transactions.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly Internal Audit The college has a systematic mechanism of internal audit for all the financial activities which take place from time to time. After getting the requirements from different corners and subsequent approval of the Principal, the purchase committee purchases the items as per the laid down procedure and rules. The Convener purchase committee along with the Bursar of the college keeps a strict vigil on the purchase system. To make the system more robust and transparent, the bills are perused by the President, Governing Body before final payments. All the financial transactions and payments released by the Principal are put forward in the meeting of the Governing Body comprising Government and University nominees for approval. The accountant of the college maintains all the financial records in accounting software Tally ERP 9. All the vouchers and bills are duly audited by a team of qualified and well experienced Chartered Accountants. They also conduct audit of the Grants received from agencies like DHE, UGC, BRNS and other funding agencies for organizing academic and research activities. External Audit The college believes in full transparency of all financial dealings and therefore it ensures that all its expenditures are audited, not just internally but also through various external audits. The audit of the A/Fund is conducted periodically by college branch of the affiliated University. Further, to maintain a prism of clarity, the college ensures that the audit for the Maintenance Grant (Grant-in-Aid) in lieu of

Salary of the Staff and Post-Matric Scholarship to the students received from State Govt. is conducted regularly by the Audit Cell, in the office of DHE, Haryana. To keep the record transparent, and to ensure accountability, the college office prepares the balance sheet clearly indicating the amount spent under different heads during those particular periods. The balance sheet is signed by the Head-Clerk, Bursar, Principal and the Chartered Accountant and put before the governing body for their perusal and observations.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management Share for Salary 5 percent	4239656	Salary
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts from various HEIs	Yes	IQAC
Administrative	Yes	External Experts from various HEIs	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The parents of such students who are not regular in their classes or who are not performing upto the expectations are called for discussion to improve their performance. • The mentors get to interact with parents during these meetings and get a better insight of students psyche and conduct while he is at home. • Parents-Teachers Meeting are regularly conducted in each semester. These meetings are a source of inviting suggestions and feedback from parents which are then implemented in the best of student's interest.

6.5.3 – Development programmes for support staff (at least three)

• The Support staff is encouraged to acquire updated computer literacy in the college and therefore various workshops are conducted for them from time to time. • Organizing Health Check-up Camps for them time to time. • The support staffs are given guidance on the promotional avenues open to them.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• To take 50 energy from solar panels. • To start B.Voc. Courses in Tourism and Hospitality Management • To make the college office 100 paperless.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	**Yes**	
d)NBA or any other quality audit	**No**	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**Strengthen Academia Industries Linkages**	**07/07/2019**	**07/07/2019**	**30/06/2020**	**15**
2019	**Extension of ICT facilities in teaching and learning**	**18/10/2019**	**18/10/2019**	**30/06/2020**	**134**
2019	**Regular FDPs and particularly one FDP on Character Building and Personality Development**	**18/10/2019**	**18/10/2019**	**30/06/2020**	**134**
2020	**To promote Secularism, Camaraderie and Unity among students through activities**	**11/01/2020**	**11/01/2020**	**30/06/2020**	**500**
2020	**Inter-departmental Competitions for widening the learning base**	**11/01/2020**	**11/01/2020**	**30/06/2020**	**630**
2020	**To make Online Teaching and Learning accessible, participative and effective**	**07/03/2020**	**07/03/2020**	**30/06/2020**	**134**
2020	**Inculcating Research Culture among Post Graduate Students**	**07/03/2020**	**07/03/2020**	**30/06/2020**	**70**
2020	**Annual Quality**	**01/07/2020**	**01/07/2020**	**19/08/2020**	**23**

2020	Participation in All India Survey Higher Education	14/12/2019	14/12/2019	12/02/2020	21
2020	Participation in NIRF	01/10/2019	01/10/2019	29/11/2019	13
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Pinkathan to create awareness about physical and psychological well being of girls	27/08/2019	27/08/2019	65	Nill
International Girl Child Day - Slogan and Essay writing Competition	14/10/2019	14/10/2019	30	Nill
Seminar on Women Empowerment and Safety in collaboration with Nehru Yuva Kendra, Faridabad	13/11/2019	13/11/2019	100	Nill
Workshop on Leadership: Benefits and Challenges	17/01/2020	17/01/2020	150	Nill
Workshop on Self-Defence	20/01/2020	20/01/2020	50	Nill
Workshop on Sexual Harassment of Women at Workplace by NGO HOW	04/03/2020	04/03/2020	120	Nill
Rally on	06/03/2020	06/03/2020	80	Nill

Empowered Women, Empowered Society				
International Women's Day - Talk on Financial Literacy of Women	06/03/2020	06/03/2020	70	Nill
Screning of Documentry DEVI for girls students	06/03/2020	06/03/2020	154	Nill
Workshop on Self Defence in association with Haryana Kick Boxing Association, Faridabad	20/01/2020	20/01/2020	155	Nill
Health Talk on Common Gynaecological Disorders: What Women Should Know in association with QRG Health City Faridabad	19/11/2019	19/11/2019	125	Nill
Workshop on Art of Makeup was organized for girls	14/08/2019	14/08/2019	100	Nill
Workshop to aware girls students about eve teasing	30/08/2019	30/08/2019	124	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
76.57

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	20
Ramp/Rails	Yes	43
Scribes for examination	Yes	4
Rest Rooms	Yes	22
Provision for lift	Yes	15
Special skill development for	Yes	12

differently abled students			
Any other similar facility	Yes		3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	Nill	06/02/2020	1	Institution and Hospital Collaborations: Health Talk on Prevention of Diabetes, Dr. Sandeep Kharb, QRG Health City, Faridabad	Health Consciousness: to create health awareness among students	143
2020	1	Nill	23/01/2020	1	Institution and Hospital Collaborations: Health Talk on Prevention Treatment of Migraine-Headache, Dr. Sushma, Metro Heart Multispecialty Institute, Faridabad	Health Consciousness: to create health awareness among students	125
2019	1	Nill	19/11/2019	1	Institution and Hospital Collaborations:	Health Consciousness: to create health	125

					Health Talk on Common Gynaecological Disorders: What Women Should Know, Dr. Divya, QRG Health City, Faridabad	awareness among students	
2019	Nill	1	03/10/2019	1	Institution and Rural Development: Rally Healthy India Clean India from Ambedkar Chowk to Mohna Road Ballabgarh	Environment Consciousness: to make people aware about Environmental Issues	120
2020	Nill	1	08/04/2020	1	Distribution of Food items by NSS Volunteers to the needy during COVID-19 Pandemic	Helping the needy in COVID-19 pandemic	20
2019	1	Nill	06/11/2019	1	Visit to Women Police Station, Faridabad by NSS Girls Volunteers	Gender Senstivity: To aware girl students about working of Women Police	44
2019	Nill	1	06/11/2019	1	Institution and Rural Development: Awareness Campaign	Environmental consciousness: Awareness campaign	42

2019	Nill	1	04/10/2019	1	Institution and Rural Development: Rally for Voters Awareness	to make people aware about their voting rights	152
2019	Nill	1	03/10/2019	1	Institution and Rural Development: Rally for Cleanliness Water Conservation	Environmental consciousness : to make people aware about Environmental Issues	102
2019	Nill	1	13/09/2019	1	Institution and Rural Development: Rally on Education Awareness	to make people aware about the benefits of education	72

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics	16/07/2019	The core mission of our institution has been to impart holistic education and that requires students acquire both skills and values. Our students need to be aware of their social obligations and moral duties. Students should realize and understand cultural ethos and past legacies. It is only when students understands and practices the values of hard-work, discipline, honesty, respect to elders and women, brotherhood and service

| | | before self that they will not only acquire skills with full dedication and perfection but will also share it with others and when they go out they use it for wealth creation and distribution. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Importance and Protection of Heritage (Poem Writing and Slogan Writing Competition)	28/06/2020	28/06/2020	50
Relevance of Gandhian Value Celebration of 150th Birth Anniversary of Mahatama Gandhi - Inter University Quiz Competition	22/10/2019	22/10/2019	100
Awareness about Historical Monuments (Our Past Legacy)	21/09/2019	21/09/2019	26
Servie to Nation: Life and Contributions of Netaji Subhash Chandra Bose in Indian Freedom Movement	27/08/2019	27/08/2019	100
Gandhis Non Voilance Thoughts (Bhartiya Rashtriya Nirmaan aur Rashtrapita Mahatama Gandhi)	19/08/2019	19/08/2019	60
Participation in Inaugural Ceremony of Restorance Work of Rani Ki chattri and its Maintenance	29/07/2019	29/07/2019	60
Nationalism Promotion: Birth Anniversary of Chandra Shekhar Azad	23/07/2019	23/07/2019	60
Democratic Values	26/02/2020	26/02/2020	100

a Guest Lecture by Dr. Vandana Tripathi, Daulat Ram College, Delhi University			
Celebration of Matribhasha Diwas (Mother Tongue Day)	20/02/2020	20/02/2020	30
Consciousness about Environment: Workshop on Reduce, Reuse and Recycle	04/02/2020	04/02/2020	60

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Four Vermicompost pits for generation of manure
Plastic free campus by discarding use of all plastic products
Water recycling and reuse
Replacing all ACs with Five star ACs
Two labs converted to N-Computing Labs
Proper e-waste disposal with involvement of students

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title : Centre for Gandhian Thoughts Values The context that required the initiation of the practice There is no other better way to commemorate the 150th birth anniversary of Mahatma Gandhi, Father of the Nation, then to set up "Centre For Gandhian Thoughts Values" at our institution. It was realized that the college should also collaborate and contribute in the national campaigning for sensitizing the community about the Mahatma Gandhi's message of peace, nonviolence, love and service to mankind. Our students can play a dynamic and catalytic role in making this campaign popular, successful and effective. This require a kind of ecosystem where our students are mobilized, motivated and involved to plan and implement series of events throughout the year. Besides, NSS, NCC units and Swachchta Senani Team, a zealot group of student volunteers from different faculty should be coalesced and inspired to contribute in making society peaceful, progressive and prosperous. Objectives of the practice Keeping the vision of our founders alive, it is our sole responsibility to make our students conscious towards social burning issues .and hence responsible citizenry. The prevailing social conflicts, intolerance, hatred are responsible for social disharmony and tension are taking a high toll on people's happiness, productivity and prosperity. The Gandhian values of camaraderie, peace, non-violence and service before self are panacea and need to be inculcated among our students. The Practice The IQAC of the college constituted a special committee comprising senior faculty members to work as coordinator along with other faculty members and students volunteers. First and foremost it was necessary to make the students aware of Mahatma Gandhi's philosophy and. The alumni association donated 150 copies of Mahatama Gandhi's book 'My Experiment with Truth' both English and Hindi editions. Every faculty member was provided this book and was given the responsibility to deliver a talk chapter wise in special sessions conducted on every Monday for student volunteers. The copies of the books were also distributed among a select group of students. A special comer was set up in the library, where students can assess books related to

Mahatma Gandhi's thoughts and life. Following events are being organised under this practice: • An inter -University quiz contest on Mahatma Gandhi: His life and contribution • Planting 250 trees on 2ndOctober 2019 at important places in the town • 150 dedicated volunteers took part on a symbolic march organized every month on Dandi Yatra, Quit India, Do or Die and other patriotic issues raised by Mahatma Gandhi • Nukkad Natak in nearby schools on Gandhi's views on various social vices inflicting the modern society • Documentaries on the contributions of Mahatma Gandhi in collaboration with NGOs • Dedicating a special corner in the library of the college for displaying the books written by Mahatma Gandhi and other popular works on Mahatma's role and sacrifice in Freedom Struggle • An educational tour for 150 volunteers to Raj Ghat, National Gandhi Museum Library, New Delhi every year Obstacles faced if any and strategies adopted to overcome them The practice does not face any specific obstacle .Sometimes the students and their parents were showing some hesitancy to perform out campus activities during early morning and late evening. Besides, they were apprehending curtailment in study hours. However effective mentoring and counselling by the faculty members could convince and mobilize them as they were make to understand that it is a noble mission and so necessary for holistic education. Impact of the practice The practice has been a scintillating success as both students and faculty actively participates with full vigour and dedication. Since the time the practice is in vogue, students are enthusiastic and eager to know Mahatma Gandhi's roles and contributions in both freedom struggle and his solutions for social vices. Our students become our ambassador to spread the Gandhian message of Love and Harmony in their localities and families. The students realized that Gandhi's means of achieving peace and prosperity in society are universally recognized. Every student who was involved in any activity related to this practice shown keen interest and actively participated. The Alumni Association also felt proud that they are also being a part of this practice. Resources required Both the institution and the Alumni association contributed funds as and when required. Title of the practice: Making Teaching and Leaning interesting and participative through Flipped Class Rooms The context that required the initiation of the practice Recognizing the institution's outperformance and saga of sustaining excellence reflected in A grade (CGPA3.37) in second cycle in 2014 and subsequently A grade with CGPA 3.57 in the third cycle of NAAC accreditation in 2019, the college has been awarded myriad grants from various bodies particularly grants under CPE status by UGC, New Delhi and RUSA 2.0 grants by Ministry of Education. The college utilized a part of grants in creating IT infrastructure for digitalization of teaching and learning process so necessary to supplement the offline teaching mode. Through various FDPs the faculty was trained in using IT infrastructure in teaching and learning effectively. Besides, most of the classrooms were equipped with Smart Boards. Besides, the Eco System comprising the Lecture Capturing System (LCS), the skill room and the Learning Management System (LMS) is in place for imparting student centric learning. It was realized that IT infrastructure should be leveraged for making digitalized teaching and learning more effective and participative and hence need for flipped classrooms. Objectives of the practice It was realized that digitalization play very important role in making teaching and learning inclusive, participative and interesting. A number of students are not able to participate effectively in class room mode teaching and learning due to various reasons. Beside, students need be given freedom and flexibility to get more exposure on course content through diversified sources of learning. The flip classroom will cover up this deficiency. The Practice Since the IT infrastructure in college is adequate and effective, it is realized that it should be used in optimum way and further it should be leveraged to promote student centric learning and this require promoting the culture of flipped class rooms in the college. Teaches shall record their lessons using video capturing system available in the college, post them to internet or YouTube and

shall ask the students for viewing the video online prior to class. The students shall come to class with basic understanding of the course content and class time is made available for guiding students through collaborative activities. This will promote interactive and participative learning and our students will be active learners The IQAC of the college passed a resolution under which every department will prepare a schedule of participation of their faculty for recording of respective lectures in the Lecture Capturing System/ Media Centre in the college. A committee has been constituted comprising senior faculty members including faculty from computer department to prepare a detailed schedule of lecture recording and uploading and other technical issues that make cropup during this practice. Besides, all these lectures were uploaded in the Smart boards of the respective classes. Students are also made aware and motivated to take advantage of these videos. A special notice was given by the Principal wherein students were allowed to retrieve and watch any uploaded video on the smart boards in the classrooms before or after the college hours. The meritorious students are given the opportunity to prepare and record their videos on any course contents. That motivate other students to be a part of this practice. Obstacles faced if any and strategies adopted to overcome them Inspire of the fact that IT infrastructure of the college is very effective and efficient and faculty are fully equipped to work on this but still this programme still face certain obstacles. Due to shortage of time most of the faculty members could not record their lecture at proper time. Besides, the students taking classes in classrooms without smart boards were at disadvantage. The college has planned augmenting required infrastructure to cover up this deficiency in time. Impact of the practice It is a matter of great pride that our institution has been able to transform itself from a purely brick-and- mortar college into digitalised one where academic and administrative processes are implemented leveraging modern information technology infrastructure. The college has 36 smart class rooms and all labs and three libraries are fully digitalised and 15 more class rooms will be equipped with smart boards at the earliest. This practice has dual benefit .Firstly, the students come to the class well prepared to deliberate and discuss on the topic to be taken up. The teacher instead of introducing the topic asked the students to share their learning level. This made the teaching and learning process interactive, interesting and participative. This also enriches and make the learning more resourceful, as students also shared their knowledge from other web sources and it widens their knowledge base. Resources required Besides the grants from the Government bodies, the college managing committee provides the funds for maintaining the IT infrastructure

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.aggarwalcollege.ac.in/images/2018photos/bestpractices1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Environmentally Conscious Citizenry The college has always been at the fore front in involving the students in various social issues so that there can be holistic development keeping under consideration and also the vision of its founders. One area where college has taken up the gauntlet is to spread the message of clean and green environment for healthy and happy living. The college has initiated a number of programmes for making the students conscious and responsible towards environmental issues. To make this programme inclusive and participative, the college decide to initiate its own strategies and also participate in all the government initiatives. Besides college has signed MoUs and Linkages with NGOs to give wider exposure to students so that they get more

opportunities to contribute in various environmental related issues. Student will not only themselves practice rational environmental behaviour but will also convince other to adopt healthy environmental practices. Faridabad being an industrial hub in the Delhi-NCR but this is also a place for migrants from other states to settle in ghettos and sub urban areas on the out skirts of town. These migrants contribute significantly in the economic development of city but their activities and ways of living is a source of various kinds of pollution. The college has taken up the responsibility to make the people in the city particularly migrants living the colonies aware of ways and means to keep their surroundings clean by adopting healthy practices. The college has four important entities viz. NSS, NCC, Swachchta Senani Team and Energy Conservation Club which are involved in this initiative through collaborations with industries and NGOs. In the beginning of the session, the Principal assigned tasks in different localities to different entity. Before going in the field to implement the scheme of spreading environmental consciousness among people a proper roadmap is prepared. Experts from industries and environmental bodies invited to motivate and trained students to make the programme a success. Students prepare their list of activities in time bound phases. The coordinator of different activities appoint student leaders to mobilize other students. During the year student volunteers of NSS, NCC, Swachchta Senani and Energy Conservation Club have taken following activities in different localities: • Forestation drive: Students themselves decide the area where plantation drive is possible. They mobilize people in the area to be the part of this drive. Elders and youth in the area are given the responsibility to take care of saplings. • Vermi compost: This practice has been very successful at our campus. Emboldened by the success, the students of Energy Conservation Club, (a group of 30 students) started the campaign for constructing vermin compost pit in the nearby local gardens with the active participation of residence welfare associations. In addition to this, other initiatives includes E-waste disposal, Plastic free localities, Energy conservation club, Solar panel, Rain water harvesting and Green day celebrations.

Provide the weblink of the institution
http://www.aggarwalcollege.ac.in/images/2021photos/Institutiondistinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Aggarwal College has always being making consistent efforts to impart quality holistic education as per the market challenges and requirements and at the same time involving students in social initiatives to make them creative, confident and responsible citizens. Keeping in view, the changing business scenarios during the last decade, the college has introduced a number of new programmes and new courses in the existing programmes. Commensurate with it the required infrastructure was also created so that various innovative practices and policies for teaching and learning and for extra-curricular and co-curricular activities may be carried our effectively. High grades in two successive NAAC accreditation cycles are testimony to our commitment and dedication in achieving our goals with active involvement of out stake holders in time. The college understands that sustaining quality is to develop and sustain trust among youth and they are provided ample opportunities to fulfil their aspirations. That require introduction and effective execution of new policies and National Education Policy 2020 is to be unveiled soon. Market requirements and youth expectations are changing. Keeping in views this scenario, the IQAC of the college has prepared a future plan to give more impetus to our mission of imparting holistic education and the same is discussed below: 1. Academics Being an affiliated institution, the college does not have any freedom and flexibility to modify the prescribed programmes and courses. However, to increase the knowledgebase of the students and to give them more exposure, college will introduce new courses in

the existing programmes. In the B.A. programme in addition to existing courses the college will introduce new courses in the subjects of Geography, Sociology, Mass Communication and Philosophy. In the B.Sc. programme in addition to existing courses, the courses in Zoology and Botany will be introduced. In the B.Com programme, industry integrated courses will be introduced in the coming years. To make the existing courses relevant there will be compulsory modules in experiential learning, field surveys and project work. The Governing Body of the college shall forward requirement for new faculty positions to the Director General, Higher education. 2 Sports and Culture The college students have been able to make a mark at National and International levels in Archery and Shooting. To give more opportunities in the coming years, college will prepare girls hockey team and boys' cricket team. The sports club of the college will have MoUs with District Sports Authority. 3 Extra-Curricular and Co-Curricular Activities The college will sign more MoUs with NGOs and public institutions to involve our students in social initiatives. The college will adopt five new villages so that students perform various activities to make the villagers aware of various key issues and opportunities. A club 'OYSTER' (Organisation by Youths for Social Transformation and Environmental Recoup) will be established to achieve the goals. 4 Academic Infrastructures To cope with the increasing enrolment in the college, the college will construct a new academic block with 12 classrooms, three computer labs, common room and two staff rooms.