## Press Release

The three days workshop on IT Tools & Applications for nonteaching staff have been organized on 07-12-2017 to 09-12-2017 in Aggarwal College, Ballabgarh. The objective of this workshop is to enhance IT Skills of non teaching staff. The workshop was organized under the guidance of Principal, Dr. Krishan Kant Gupta. In his welcome speech he said that it is important to give opportunities to the non-teaching staff, particularly laboratory technicians, to get exposure on IT technical skills. IT skill is essential for non teaching staff for their overall development. The Head of Computer Sc. Department , Dr. Sachin Garg focus on importance of office automation, excel, drop box, data retrieval, internet for the non teaching staff. Under this workshop discussion has been going on Hardware/Networking Troubleshooting, Office Automation, and Internet with Google Apps etc. The Program was concluded with vote of thanks presented by Dr. Sachin Garg. Principal Dr. Krishan Kant Gupta has given assurance that these kinds of workshop will be organised in college from time to time so that non teaching staff can enhance their knowledge and aware with new technologies.