

Minutes of 33rd Meeting of the IQAC

Date: 22 December, 2022 Time: 12:30 p.m.

Venue: IQAC Room, Aggarwal College, Ballabgarh

Members Present:

1. *Chairperson*

Dr. Krishan Kant, Principal

2. *Administrative Officers*

Dr. K. L. Kaushik, CoE

Dr. Ram Chander, Librarian

Sh. Manmohan Singla, Dy. Supdt.

3. *Faculty Members*

Ms. Kamal Tandon, Associate Professor

Dr. Sanjeev Gupta, Associate Professor

Dr. Jay Pal Singh, Associate Professor

Dr. Geeta Gupta, Associate Professor

Dr. Sarika Kanjlia, Assistant Professor

Dr. Pooja Saini, Assistant Professor

Dr. Parveen Gupta, Assistant Professor

Dr. Shilpa Goel, Assistant Professor

Dr. Sachin Garg, Assistant Professor

4. *Management Nominee*

Sh. Vinod Mittal

5. *Nominee from employers /industry / stakeholders*

Prof. Sandeep Grover, JC Bose University of Science & Technology YMCA, Faridabad

Prof. S.K. Chakarvarti, Ex-NIT, Kurukshetra

Sh. Romesh Chaudhary (Industry)

Dr. Rekha Goyal, Associate Professor, K.L. Mehta DN College for Women, Faridabad

6. *Dy Coordinator IQAC*

Dr. Naresh Kamra, Associate Professor & Bursar

7. *Student members*

Ms. Priya Dagar, M.A. (Economics) Previous

Ms. Priya Nehra, B.A. Final Year

8. *Coordinator IQAC*

Dr. Manoj Shukla, Associate Professor

The following members could not attend due to some unavoidable engagements:

1. Sh. M. C. Mittal, Management Nominee
2. Sh. Sunil Garg, Bhartiya Sanskriti Gyan Pariksha, Palwal
3. Sh. Krishan Mohan Sharma, Chartered Engineer
4. Ms. Jaya Goyal, IamSME of India
5. Sh. Raman Handa, Wadhvani Foundation, New Delhi

33.1 Opening remarks by Hon'ble Dr. Krishan Kant, Chairman IQAC and Welcome to the members of IQAC

Hon'ble Chairman Dr Krishan Kant extended a warm and heartfelt welcome to all the members and external experts of the IQAC of the college- Prof. S. K. Chakarvarti, Prof. Sandeep Grover, Sh. Vinod Mittal, Sh. Romesh Chaudhary and Dr. Rekha Goyal. He appreciated the unconditional support and ground breaking ideas provided by the members especially the external experts, thus helping in making the college a hub of knowledge, research and innovation. He acknowledged the intellectual contribution and exceedingly well-informed involvement of the experts in introducing new concepts and providing meaningful and prophetic gauge for the all-inclusive headway of the college attuning it with the principles enshrined in NEP-2020. He also apprised that Gender Audit is already in progress under the supervision of Ms. Kamal Tandon. He shared with all the motive of holding the last meeting of the year as he considered it a necessity to seek the approval of the Certificate Courses, their Coordinators and contents developed by the faculty from the sagacity of IQAC members.

33.2 Confirmation of the minutes of the 32nd meeting of the IQAC held on 12-11-2022

The minutes of 32nd meeting of the IQAC held on 12 November, 2022 were circulated among all the members.

The Chairman IQAC postulated that the names of the members who could not attend the meeting due to prior engagements should be mentioned separately in the Minutes of the meeting so as to ensure transparency which is the hallmark of the smooth functioning of the Cell.

With these modifications, the house considered and resolved that the minutes of 32nd meeting of the IQAC held on 12 November, 2022 be confirmed.

33.3 Follow-up action report on the decisions taken by the IQAC in its 32nd meeting held on 12-11-2022

To note the follow-up actions taken on the decisions taken by the IQAC in its 32nd meeting held on 12-11- 2022. Resolved that the follow up action taken as above be noted.

32.5.1 Implementation of NEP 2020

The Chairperson informed the House that as per notifications from Principal Secretary Higher Education, Haryana dated 02-11-2022 and Advisor Haryana Education Council (HSHEC) dated 28-10-2022, it was decided to prepare IDP (Institutional Development Plan) of the institution for effective implementation of NEP 2020 in time. A committee was constituted for the same under the Convenorship of Ms Kamal Tandon in the last meeting. It was a herculean task which has been successfully accomplished and put before the House. He further informed that ours is the first college to have submitted the Plan in black and white.

Though the Plan was approved in anticipation, yet it was open to suggestions(if any) of the Experts to be duly incorporated.

The house eulogized the efforts of Ms Kamal Tandon and her team under the superb guidance of the Chairman Dr Krishan Kant.

32.5.2. Project Based Learning: Implementation & Effectiveness

All HoDs have been communicated and the comprehensive report shall be submitted in the next IQAC meeting.

32.5.3. Mission LIFE

In sync with Prime Minister's initiative LIFE (Life Style For Environment), the Cell was apprised that in college Mission LIFE is already in progress.

The House was informed that the Convenors/Coordinators of SDGs Club, Eco Club, NCC, Youth Red Cross and NSS Units will be roped in to conduct various activities of Mission LIFE under the mentorship of HoDs.

32.5.4 Professor of Practice

The members were apprised that appointees in the Professor of Practice category are distinguished professionals, either practicing or retired and may or may not have traditional academic backgrounds. The Professor of Practice helps promote the integration of academic scholarship with practical experience. The college hopes to rope in PoPs to achieve excellence in upskilling students.

The house appreciated the initiative and as financial matters are involved, so the introduction of it needs to be approved by the Governing Body.

It was decided that a letter containing the details of the scheme be drafted and delivered to President College Governing Body for his approval.

32.5.5. Introduction of new Certificate Courses

The members were informed that the college introduces new certificate courses from time to time seeing the demand of the market and providing for a better future of the students. The list of Coordinators of the 36 new certificate courses was put before the house for approval.

The House appreciated the endeavours of the Chairperson for achieving this feat and unanimously approved the list.

Besides this, the syllabi and contents of the latest 6 certificate courses were also put before the Cell for its perusal and observation. After a careful read-through, discussion and deliberation, the course contents and coordinators were duly approved.

Prof. Grover suggested that unit wise pen and paper assessment should be introduced for making an effective application of the courses.

The suggestion was well taken and incorporated.

32.6.1. Research Initiatives and Documentation

Various research initiatives have been undertaken under which the House was apprised about the conduct of conferences and that the concerned people, all the stakeholders have been intimated, sensitised and action has already been initiated.

The house was informed that report shall be submitted in the next meeting.

32.6.2 Certificate Course in Sanskrit Language

The objective, Course curriculum and unitwise syllabus of Certificate Course in Sanskrit Language was put before the house for approval.

The house unanimously approved the title and contents. Dr Pooja Saini shall be the Coordinator of the course and the course will commence in the month of January.

32.6.3. Our Vedas: Source of Knowledge, Values and Ethos

The house was acquainted that the course Our Vedas: Source of Knowledge, Values and Ethos. Dr. Ashok Nirala Head, Department of Hindi shall arrange experts to deliver series of lectures.

33.4. To consider the new initiatives and practices in the College

33.4.1. Vision and Mission Statement

The Chairman opined that the Vision-Mission statement needs to be restated and for that feedback from all the stakeholders is a basic obligation of the institution. He further informed that after a lot of research and inputs from experts like Prof. S.K. Chakarvarti, Prof. Sandeep Grover and Ms. Kamal Tandon, the draft has been formulated and put before the house for deliberation and approval. He said that through this statement, we aim to inculcate direct original thinking, holistic growth and knowledge enhancement among the students through Pratyaksh Jnana- which is hoped to have a direct and long lasting impact on the students, thus moulding their personality towards nation building.

The efforts of the Chairman were highly extolled and the Statement was approved in principle. However, suggestions, if any, were made open for one week.

Vision

We aspire to be a premier institution aiming for Pratyaksh Jnana: Nurturing students' creativity holistically for addressing the worldwide Challenges and concerns and becoming long-lasting learners and responsible citizens through a pragmatic paradigm based on "Conceive, Believe, and Achieve".

Mission

To develop a value-laden Agile Centre of Teaching and collaborative learning with ample freedom of choice for inculcating competence of critical thinking, reasoning and skills required for creativity, research and innovation through experiential practices and industry-academia integration by providing excellent academic ambience and Infrastructure including ICT and e-resources.

33.4.2 Introduction of New Certificate Courses

To provide value based education to the students and make them aware about Indian ethos and traditions, responsibilities and roles in society, and how to serve best to community, our college needs to introduce new and relevant courses to make the students well versed, and enable them to adapt and adopt to changing scenario in the market and thus enhance their employability.

The list of 6 certificate courses commencing from January 2023 was placed before the House for their expert opinion.

- (i) Universal Human Values
- (ii) Stress Management through Yoga
- (iii) Yogasana and Meditation
- (iv) Shatkarma, Pranayam and Meditation
- (v) Bhav Sangeet
- (vi) Yoga and Diet Management

It was apprised to the house that Mr. Prasoon Sharma, faculty in the self finance wing will take one to two classes per week of these courses. The course contents and assessment criteria were placed before the House for their due approval.

The courses were duly approved.

Prof. Chakarvarti suggested that feedback from students must be sought at the time of exit from the course to see its effectiveness. The suggestion was well taken.

33.4.3 Ex Post Facto Approval for the Mechanism of Project report preparation and submission in Science courses

The house was apprised that to provide hands on training and to promote experiential learning, more practicals and projects need to be introduced in the curriculum to enhance seriousness in Science practicals. To make subject interesting and interactive, it was required for students of Science and computer science stream to undertake project work.

The Chairman apprised that a 20 hours project including both theory and practical will be compiled in a booklet to make the student an expert in the topic. HoDs have been instructed to assign teachers to supervise both theory and practical separately to ensure timely and effective project submission. He further added that Completion Certificate will be issued by the concerned teacher.

The developed mechanism and project preparation, assessment mechanism and report specimen was placed before the house for Ex Post Facto Approval.

After a careful examination, the Mechanism of Project report preparation and submission in Science and computer science courses was given an Ex Post Facto approval by the house.

33.5 Any other item with the permission of the Chairman, IQAC

33.5.1 Centre for Holistic Well Being and Spiritual Wellness

The Chairman informed the House that a Centre for Holistic Well Being and Spiritual Wellness has been created and Dr. Inayat Chaudhary is the Director of the Centre. All the related documents have been completed. The proposal is put before the house for ex post facto approval.

Prof. Gover suggested that all the related activities conducted under other Cells and Societies should be placed under the umbrella cover of this Center.

One week FDP on 'Holistic Wellness Management' under this Centre has already been conducted.

The house unanimously approved the proposal.

33.5.2 Certificate Course on Open Access to E-Resources

A Certificate Course on Open Access to E-Resources was put before the house for approval. The 40 hours course, its assessment and certification was perused and was found relevant by experts.

After a careful deliberation, the proposal was approved by the house. Dr. Ram Chander will be the Coordinator of this Course.

33.5.3 Certificate Course in Tally Essential Level 1, Level 2 and Level 3 (Ex-post facto approval)

Department of Commerce is running three courses on Tally Essential successfully in collaboration with Tally Education Pvt. Ltd. The curriculum along with grading policy is placed before the house for information and approval.

The house appreciated the efforts for equipping the students on market oriented skills and approved the course. Progress report on these courses showing no of students benefited shall be put before the house in the next IQAC meeting.


33.5.4 Certificate Course in the field of Sports

Prof. S. K. Chakarvarti suggested to start a Certificate Course in the field of Sports. Dr. K. L. Kaushik was asked to get the course contents, assessment and certification details on the same prepared for presentation in the next IQAC meeting.

33.5.5 Certificate Course in Reading and Communication Skills

Dr. Rekha Goyal suggested to initiate a Certificate Course on Reading and Communication Skills. The house considered and appreciated the suggestion and Ms Kamal Tandon was asked to get the course contents, assessment and certification details prepared for presentation in the next meeting.

The meeting ended with vote of thanks to the Hon'ble Chairman IQAC, Dr. Krishan Kant, external experts and all the members of the IQAC by Dr. Manoj Shukla, Coordinator, IQAC.


Co-ordinator, IQAC
Aggarwal College, Ballabgarh




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