

## **MINUTES OF THE 38<sup>th</sup> MEETING OF THE IQAC HELD ON 30-12-2024 AT 1:00 PM IN IQAC ROOM**

### **Item No. 38.1 Welcome of Dr. Sanjeev Kumar Gupta, Chairman IQAC by Dr. K.L. Kaushik, Coordinator IQAC and all the members of IQAC.**

Dr. K.L. Kaushik, Coordinator IQAC welcomed Dr. Sanjeev Kumar Gupta, acting Principal and Chairman of the IQAC. He also welcomed all the other external as well as internal members of the IQAC. Chairman Dr Sanjeev Kumar Gupta also extended a warm and heartfelt welcome to all the members, especially external experts Mr. Dinesh Gupta, Gen. Sec., ACGB as management nominee & alumni, Prof Sandeep Grover, J.C. Bose US&T, Faridabad, Mr. Ravinder Garg and Mr Sanjay, Industrialists, and wished all for the New Year 2025. He accorded special thanks to Mr. Ravinder Garg for arranging visits for the science students to his factory.

Principal Dr Sanjeev Gupta told the House that new programmes on Artificial Intelligence (AI), B.Sc. (Life Sciences) and other Skill based Courses affiliated to SVS University are going to be started from the next academic session. The proposal has already been sent and staff sensitization programme will be held soon.

He told the house about the placement drives and job fairs organized in the college and the various job opportunities provided to the students. He solicited the vision and mission for the further growth of the institution from the experts. He further wished for innovation, and setting of new milestones and benchmarks in academics and all the fields.

### **Item No. 38.2 Confirmation of the minutes of the 37<sup>th</sup> meeting of the IQAC held on 31-05-2024**

To consider the minutes of the 37<sup>th</sup> meeting of IQAC held on 31-05-2024. The Minutes of the meeting were circulated among all the members.

The house considered and resolved that the minutes of 37<sup>th</sup> meeting of the IQAC held on 31-05-2024 be confirmed.

### **Item No. 38.3 Follow-up action report on the decisions taken by the IQAC in its 37<sup>th</sup> meeting held on 31-05-2024**

To note the follow-up actions taken on the decisions taken by the IQAC in its 37<sup>th</sup> meeting held on 31-05-2024.

Resolved that the follow up action taken as above be noted.

### **Item No. 38.4 To consider the mandatory statutes envisaged for the college**

#### **Item No 38.4.1 Uploading of data on AISHE Portal**

All the esteemed members of the IQAC were informed that AISHE (All India Survey on Higher Education) panel for the academic year 2023-24 was now open for data upload. As part of our commitment to maintaining accurate institutional records and meeting national standards, it is crucial that we submit up-to-date and precise data every year.

It was proposed that a team will be constituted for timely collection and uploading of the required data from all the departments and administrative office.

*[Dr. K.L. Kaushik to act upon it.]*



#### **Item No 38.4.2 Participation in NIRF-2025**

It was told that like every year, our college will be participating in the National Institutional Ranking Framework (NIRF) 2025. This is a significant opportunity for us to showcase our academic excellence, research output, and overall institutional quality on a nation-wide platform.

It was proposed that a team will be constituted for compiling and submitting data to NIRF portal before the due date i.e. 03.01.2025.

Prof. Grover suggested that emphasis should be given on research, results, and good progression of the students to garner better position in NIRF ranking next year. He further added that staff should be sensitised through well planned workshops and development strategies should be planned to realise these goals.

Mr. Garg also suggested to identify the drawbacks, uplift research among faculty and promote placement opportunities among students by improving the communication skills of students and making them market ready. He thus hoped to improve NIRF ranking subsequently.

*[Dr. K.L. Kaushik, Coordinator IQAC to take action.]*

#### **Item No 38.4.3 Department Level SWOC Analysis**

The house was apprised that SWOC analysis should be conducted to gauge the current status and future potential. It was proposed that a regular SWOC analysis at the departmental level should be conducted so as to enable the faculty to leverage strengths and opportunities while addressing weaknesses and challenges to foster growth and improvement. Some external agencies can be roped in at the outset to set the pace. The analysis can be conducted at our own later.

The house unanimously approved the proposal.

*[All HoDs to take action.]*

#### **Item No 38.4.4 Preparation of PPTs and Profiles of departments /centres/cells/societies and fora**

It is proposed that all the departments /centres/cells/societies and fora should gear up with their profiles and power point presentations as the NAAC inspection is round the corner. Experts will be invited to review the same.

The proposal was duly approved.

*[All HoDs and Incharges to take action.]*

#### **Item No. 38.4.5 Academic Infrastructural Revamping**

Academic Infrastructural Revamping is a comprehensive process aimed at revitalizing and improving the structure, function, and performance of the college. It involves research, investing in faculty development and upgrading facilities and technology to support advanced learning and research. It was observed that all the departments need overhauling so that a uniformity is maintained and all the discrepancies be removed. The IQAC is the backbone of the college and needs a congenial and comfortable environment for meaningful productivity, so its revamping is also required. It will ensure a dynamic, congenial and progressive work space for the faculty and maximum output.

The proposal was unanimously approved.

*[Dr. K L Kaushik to take action to upgrade IQAC room.]*

*[Dr. Priyanka Sehrawat to review and update BARC sponsored earthquake determiner apparatus.]*

*[Dr. Ram Chander to organise Workshop/FDP for faculty to use LMS through library.]*



#### **Item No. 38.4.6 Industry Academia Interface**

The Industry-Academia Interface in colleges is a vital bridge that fosters collaboration between educational institutions and the professional world. It helps provide students with practical exposure through internships, industry projects, and guest lectures by industry experts, ensuring that academic learning is aligned with real-world applications thus enhancing the employability of students. Furthermore, it fosters research and innovation and also enriches the educational experience, preparing students to meet the challenges of the professional environment effectively.

Mr. Garg suggested that the industrial visits should be made on regular basis. Mr. Dinesh proposed that these visits should be made on quarterly basis and that a team be made to ensure that students visit these industries and prepare reports/ presentations of their learning outcomes. Dr. Sanjeev Gupta suggested that a comprehensive analysis should be made of the various industrial visits including their utility for the students, their attainment of skills, expected problems faced by the students and their inclination to learn a certain trade. Mr. Sanjay suggested to upgrade the communication skills and computer knowledge including Excel, Word and PowerPoint of the students. Prof. Grover suggested that Entrepreneurship and Incubation Centres should be developed where these cases will be taken up for their formalization.

All the suggestions were well taken.

*[Dr. Shilpa Goel and Mr. Manoj, CEEP Coordinator to take action.]*

#### **Item No. 38.4.7 Green Initiatives**

It was proposed that Green Initiatives should be augmented to promote green practices. It will enhance energy conservation, waste management, and will address other environmental issues in the campus as well as in adopted villages and schools. It can provide a platform to students with hands-on experience and contribute to a sustainable future.

It was suggested to upgrade the herbal garden, use Trust bins and segregate dry from wet garbage.

The house was apprised of the Apex SDG Award with Outstanding A<sup>++</sup> grade won by the SDGs Club of the college. The house applauded the efforts of the team.

*[Dr Priyanka Sehrawat to take action.]*

#### **Item No. 38.4.8 Remedial Coaching Classes (RCC) and Classes for Competitive Examination (CCE)**

It was proposed that Remedial Coaching Classes (RCC) and Classes for Competitive Examination (CCE) should be organized in the college for the benefit of the students. It has been found that many students in the class are unable to keep pace with the teaching in the class as they are unable to attend classes on regular basis due to varied reasons. It has also been learnt that many students are preparing for competitions and need proper guidance and coaching.

The proposal was unanimously approved.

*[For Wing-II: Dr. Geeta Gupta, Department of English and for Wing-I: Dr. Sachin Garg, Incharge to take action]*

#### **Item No. 38.5 Any other item with the permission of the Chairman, IQAC**

##### **38.5.1 Conference Proposals**

Dr. Sanjeev Kumar Gupta told the house that the college has already sent proposals to DGHE/



ICSSR for financial assistance/ approval for organizing conferences.

He further added that faculty will be asked to prepare more Proposals to be approved from AICTE, as well.

*[All the HoDs of Management and Computer Science to take action.]*

### **38.5.2 Common Research Lab**

Dr. Sanjeev Kumar Gupta informed that research labs serve as hubs of inter disciplinary research where researchers can share resources, equipment and data for innovation and developing critical acumen. He further added that the presence of research labs in colleges is crucial for fostering academic excellence, innovation, and career readiness. He said that we already have research labs in the departments of Physics and Chemistry. He shared that a Common Research Lab for all the faculty members and students is in the making to ease out a smooth research environment in the college.

*[Dr. Priyanka Sehrawat to take action.]*

### **38.5.2 Internship of Students**

Dr. K.L. Kaushik stressed on the need of providing hands-on training to the students and for that Internship is a must. Mr. Garg and Mr. Sanjay confirmed that they will provide internships to the interested students in their industries. Mr. Manoj ensured arranging of internship for students identifying their specific needs and interests. He also proposed to meet the various industry Associations to arrange for the same.

*[Dr. Shilpa Goel and Mr. Manoj, CEEP Coordinator to take action in association with HODs.]*

### **38.5.3 Use of ICT**

Mr. Dinesh Kumar Gupta and Prof. Grover suggested the usage of ICT for teaching and learning. All the faculty should make maximum usage of power point for teaching. A meeting of all faculty should be called to apprise about PPT preparation. It was decided that all the data of teachers using ICT should be provided in the next meeting of IQAC.

*[All HoDs to take action and submit the data to Digital Content Development and Management Centre for College repository.]*

### **38.5.4 Exploring Excellence: Team visits for quality enhancement and improving academic facilities**

Dr. Ram Chander suggested that team visits be made to those colleges having better ranking in NIRF for guidance. The suggestion was appreciated and a team of following members was composed:

- Dr. K.L. Kaushik
- Dr. Sarika Kanjlia
- Dr. Shilpa Goel
- Dr. Vineet Nagpal
- Ms. Ritika Sehrawat

*[Dr. K.L. Kaushik to take action.]*

**Dr. K.L. Kaushik**  
Coordinator, IQAC  
Aggarwal College, Ballabgarh



**Dr. Sanjeev K. Gupta**  
Acting Principal  
Chairman, IQAC  
Aggarwal College  
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