



++ AGGARWAL COLLEGE BALLABGARH

A Post Graduate Co-educational College Accredited A++ (CGPA: 3.57) by NAAC

ISO 9001: 2015 & ISO 14001:2015 certified

College with Potential for Excellence (CPE) Status by UGC

Affiliated to M.D. University, Rohtak

E-Governance Policy





E-Governance Policy

Preamble

The higher education system in India has grown in a remarkable way, to become one of the largest systems of its kind in the world. However, the system has many issues of concern at present, particularly with the introduction of ICT in teaching and learning and use of e-governance in different areas of operation viz. Administration, Finance and Accounts, Students Admission and Support, Examination etc. Cyber Hygiene is an important and serious issue of concern. In the light of requirements and recommendations of various regulatory bodies to ensure transparency, objectivity, robustness in the working of the system, it is imperative to have a Policy and Aggarwal College Ballabgarh has formulated its own E-Governance Policy. The very purpose of the Policy is to define the mechanism to store all databases and information in electronic form and define the workflow within different sections or departments so that it is automated to enable efficient governance in the college in order to serve all the stakeholders efficiently.

Concept

In the technology driven education system, good governance can be through E-Governance with better efficiency, transparency and accountability. E-Governance policy of an institution is for the purpose of enhancing the system of governance for development of institution through new and advanced technologies ensuring paperless and seamless working. Understanding and following the pace of the changing times in the era of technology, Aggarwal College Ballabgarh has designed an E-governance policy with the primary objective of implementing e-governance in various operations, transactions and services including management and administrative activities of the institution resulting into adoption of paperless administration and a green initiative too. All stakeholders are informed, oriented and encouraged to practice e-governance. Seminars and training programmes are to be organized. Besides increasing efficiency in working, it will also add a layer of transparency to the process.

Objectives

- To implement E-governance (through ERP and beyond) in the functioning of the college in different areas of operation viz. Administration, Finance and Accounts, Student Admission and Support, Examination etc.
- To reduce the usage of paper (paperless as far as possible) in administration of the college in order to promote environment protection initiatives.
- To improve objectivity, transparency, and accountability.
- To provide online internal and external communication between various executive bodies, departments, cells, societies, fora, clubs and associations of the college.



- To give an easy and instant access to the information, notices etc. to various stakeholders and to maintain the safety and security of the data on a secured platform.
- To reduce human resource by applying automation including RFID in library and making it user friendly.
- Enhancing the global visibility of the college to the stakeholders by using digital media.
- To provide e-facilities to students, teachers, Alumni and Parents in various activities relating to the institution.
- To provide access to all forms and proforma through college website (www.aggarwalcollege.ac.in) available under Downloads
- To ensure e-governance to fill examination applications, re-evaluation applications, obtaining admit cards, uploading of marks, etc. as per the directions of the affiliating university
- To ensure online and regular updates and communication of students' performance to the parents.
- To provide online access to all Govt. Schemes including scholarships, etc.
- To provide online access to all related Govt. portals (UGC, AICTE, NAAC, DHE Haryana, M.D. University Rohtak, etc.)

Scope

- Administration
- Finance and Accounts
- Student Admission and Support
- Examination
- College Website (mirror of the institution; www.aggarwalcollege.ac.in)
- College Library
- Academic Ambience and ICT Infrastructure

"E-governance works as the key of good governance by offering an effective, efficient, accountable and transparent administrative system in the college".


Co-ordinator, IQAC
Aggarwal College, Ballabgarh




Principal
Aggarwal College
Ballabgarh (Faridabad)